






Fleet Audit





Underutilized Vehicles



Recommendations


The vehicles/equipment listed in this document failed to meet “minimum usage standards for a city form of government” per Fleet Counselor Services, Inc., auditor. Standards for evaluating utilization the first time were 3,600 miles or 240 hours per year. The auditor used life meters to determine utilization.




Building & Safety				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
11A7-1 Building & Safety 2011 Ford Escape-Hybrid GVWR: 4,680, Class 1 Current Odometer: 8,112 Annual Average Miles: 2,245 Annual Average Maintenance: \$97.34 Annual Insurance: \$799.92		Monitor	Exempt	The Building Division needs quick access to their vehicles and tools for quick, efficient customer service. <ul style="list-style-type: none"> • Driven daily. • Vehicles carry code books, standards, installation instructions, references, ladders, and testing equipment. • Inspections are scheduled throughout the day. Use of a "motor pool" vehicle would be inconvenient as this would require a transfer of equipment each time and scheduling may be limited.
11A7-2 Building & Safety 2011 Ford Escape-Hybrid GVWR: 4,680, Class 1 Current Odometer: 5,967 Annual Average Miles: 2,048 Annual Average Maintenance: \$500.24 Annual Insurance: \$799.92		CH Pool	Exempt	


Engineering				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
11A8-1 Motor Pool 11A7-3 Engineering 2011 Ford Escape-Hybrid GVWR: 4,680, Class 1 Current Odometer: 3,500 Annual Average Miles: 1,214 Annual Average Maintenance: \$107.30 Annual Insurance: \$799.92		CH Pool	Agreed due to staffing changes in Engineering	Community Development agrees this vehicle should be placed in a citywide motor pool, therefore, this action was effected March 2013.
02V7-1 Engineering 2002 Chevrolet 1/2 T Cargo Van GVWR: Class 2 Current Odometer: 20,788 Annual Average Miles: 1,232 Annual Average Maintenance: \$305.99 Annual Insurance: \$799.92		Exempt	Exempt	Auditor deemed vehicle "exempt." This van carries tools and equipment necessary to perform surveys.
				




Engineering (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
07U7-2 Engineering 2007 Chevrolet Colorado GVWR: 5,000, Class 1 Current Odometer: 16,241 Annual Average Miles: 1,804 Annual Average Maintenance: \$202.02 Annual Insurance: \$799.92		Monitor	Exempt	These vehicles are utilized by engineering technicians to perform inspections. <ul style="list-style-type: none"> Since inspections are scheduled throughout the day, use of a "motor pool" vehicle would be cumbersome and could possibly affect customer service. Engineering could not get by with sharing a single truck.
				<ul style="list-style-type: none"> Their vehicles carry tools, testing equipment and plans necessary to perform their duties.
07U7-1 Engineering 2007 Chevrolet Colorado GVWR: 5,000, Class 1 Current Odometer: 21,672 Annual Average Miles: 2,826 Annual Average Maintenance: \$560.10 Annual Insurance: \$799.92		CH Pool	Exempt	See above.
				See above.




Fire				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
89T2-2 Fire 1989 Simon Ladder Truck		Exempt		Sold 9/2012.
97P2-1* Fire 1997 Freightliner Pumper GVWR: 35,000, Class 8 Current Odometer: 128,725 Annual Average Miles: 1,375 Annual Average Maintenance: \$2,749.91 Annual Insurance: \$1,574.04		Exempt	Exempt	Auditor deemed vehicle "exempt." Back-up fire truck, equipped with firefighting equipment. <i>Lang's comments:</i> <ul style="list-style-type: none"> • Fire still needs and uses 97P2-1 and 00P2-2 regularly as reserve apparatus. • Both vehicles are critical to providing a depth of reserve engines during 2nd alarm and greater incidents and during task force/strike team call-outs. • They also provide enough depth that fire doesn't need to use the aerial as a first out, like they did with the old one.
00P2-1 Fire 2000 Ford F350 Brush Truck 9900 GVW GVWR: 9,900, Class 2 Current Odometer: 34,720 Annual Average Miles: 949 Annual Average Maintenance: \$2,267.89 Annual Insurance: \$875.04		Exempt	Exempt	Auditor deemed vehicle "exempt." Fire truck, equipped with firefighting equipment.


Fire (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
06IC2-1 Fire 2006 Winnebago Command GVWR: 18,000, Class 5 Current Odometer: 4,452 Annual Average Miles: 171 Annual Average Maintenance: \$1,098.68 Annual Insurance: \$1,816.92		Exempt	Exempt	Auditor deemed vehicle "exempt." Mobile Command Unit.





Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
03G6-1 JO-GRO™ 2003 Smoracy Beast Recycler Wood Grinder Current Odometer: N/A Annual Average Miles: N/A Annual Average Maintenance: \$0.00* Annual Insurance: \$1,350.00		Exempt	Exempt	Auditor deemed equipment "exempt." Equipment specific to JO-GRO™ recycling program.
00G6-2 JO-GRO™ 2000 Power Screen Screen 615 Current Odometer: N/A Annual Average Miles: N/A Annual Average Maintenance: \$48.88* Annual Insurance: \$1,350.00		Exempt	Exempt	Auditor deemed equipment "exempt." Equipment specific to JO-GRO™ recycling program.
05L6-1 JO-GRO™ 2005 CAT Loader 930G Current Odometer: 12,448 Annual Average Hours: 1,721 Annual Average Maintenance: \$174.44* Annual Insurance: \$1,350.00		Exempt	Exempt	Auditor deemed equipment "exempt." Equipment specific to JO-GRO™ recycling program. This CAT loader is used on a daily basis to move compost to the grinder and screen. Also used to load trucks.
*Equipment not routinely maintained by Fleet.				

Motor Pool				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
02A8-1 Motor Pool 2002 Toyota Prius-Hybrid GVWR: 3,975, Class 1 Current Odometer: 42,471 Annual Average Miles: 3,482 Annual Average Maintenance: \$711.80 Annual Insurance: \$799.92		CH Pool	Currently a motor pool vehicle.	<ul style="list-style-type: none"> • Currently a motor pool vehicle. • Not a CMAQ vehicle.



Parks				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
Note: Most of the Parks vehicles/equipment on this list are used frequently, but since they are used in a limited radius, the mileage is low. Their limited use or loss would impact or impede Park staff's ability to maintain City parks.				
04M5-1 Parks 2004 Toro Groundmaster 328D Current Meter: 1,370 Annual Average Hours: 422 Annual Average Maintenance: \$1,785.36 Annual Insurance: \$875.04		Monitor	Exempt	<p>This Toro mower is equally utilized at Riverside Park during the wet season and at Reinhart Volunteer Park (RVP) as a rough area mower during the summer months.</p> <p>Much more efficient to have a rough mower and a "good" grass mower at RVP in the growing season as doing so reduces the spread of weeds from rough areas to playing fields. It also allows mowing rough and manicured areas at the same time.</p>
96M5-2* Parks 1996 Toro Groundmaster 300 Current Meter: 2,836 Annual Average Hours: 59 Annual Average Maintenance: \$1,304.55 Annual Insurance: \$1,050.00		Motor Pool	Exempt	<p>This Toro Groundmaster is used as a full-time blower unit for the many parking areas at Riverside Park. During winter, it is used to blow leaves into areas where they can be mulched with a mower.</p> <p>This piece of equipment has more life in it at little or no cost. As there have not been any requests by other departments for its use, there is no benefit of putting it into a motor pool.</p>
04U5-2 Parks 2004 Chevrolet Silverado GVWR: 6,800, Class 2 Current Odometer: 19,599 Annual Average Miles: 1,305 Annual Average Maintenance: \$1,066.94 Annual Insurance: \$799.92		Motor Pool	Exempt	<p>This truck is primarily used to haul larger trailers. It is equipped with a front winch and will soon have a lift gate.</p> <p>Use of this vehicle went down this past year as we did not have an adequate trailer to haul our 16' mower. With the new trailer purchase, the winch and lift gate, it is certain this truck will not be an underutilized vehicle and, therefore, not be an appropriate option for a motor pool.</p>




Parks (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
91U5-1* Parks 1991 Dodge RAM GVWR: Class 2 Current Odometer: 57,366 Annual Average Miles: 718 Annual Average Maintenance: \$190.06 Annual Insurance: \$799.92		Sell	To be sold	Due to high anticipated repair cost this vehicle will be declared surplus and sold.
97D5-1 Parks 1997 Ford F350 GVWR: 10,100, Class 3 Current Odometer: 18,201 Annual Average Miles: 969 Annual Average Maintenance: \$740.10 Annual Insurance: \$799.92		Motor Pool	Exempt	This truck is used in the winter and summer; heavy summer use. Used for: <ul style="list-style-type: none"> Picking up landscape supplies and materials, avoiding high delivery costs. Hauling debris to JO-GRO™ and the dump in the winter. Moving woodchips to different locations at Reinhart Volunteer Park and other parks. Volunteer use. Occasional Property Management projects.
97T5-1 Parks 1997 John Deere Tractor Current Meter: 1,130 Annual Average Hours: 17 Annual Average Maintenance: \$757.93 Annual Insurance: \$799.92		Motor Pool	Exempt	This tractor is equipped with a backhoe attachment and is used extensively in the winter for tree planting. In Spring-Fall it is stationed at Riverside Park to help with many daily tasks. It is used to load woodchips, trees, move picnic tables, dig up irrigation breaks, etc. This piece of equipment needs to be readily available on-site.


Parks (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
07T5-1 Parks 2007 John Deere Tractor Current Meter: 602 Annual Average Hours: 36 Annual Average Maintenance: \$942.20 Annual Insurance: \$799.92		Monitor	Exempt	This tractor is used for athletic field maintenance, i.e., tilling and aerating; for loading woodchips, moving tables, loading trees. Volunteers use this tractor for improvements at Reinhart Volunteer Park.




Police				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
09A1-6 Police 2009 Toyota Prius-Hybrid GVWR: Class 1 Current Odometer: 8,641 Annual Average Miles: 1,833 Annual Average Maintenance: \$224.16 Annual Insurance: \$799.92		Rotate with 09A1-5	Exempt	This Prius is a marked Auxiliary vehicle – lights, stripes, radio, etc. As such, it is not an appropriate vehicle to be rotated with 09A1-5, Public Safety's pool car. This vehicle should be categorized exempt.
05MC1-1 Traffic Control 2005 BMW F650 Current Odometer: 2,600 Annual Average Miles: 282 Annual Average Maintenance: \$484.34 Annual Insurance: \$799.92		Motor Pool	Exempt	Management believes this was recommended for the motor pool by mistake.
83TK1-1* Police 1983 GMC 7000 GVWR: 26,000, Class 6 Current Odometer: 12,744 Annual Average Miles: 263 Annual Average Maintenance: \$780.31 Annual Insurance: \$1,050.00		Exempt	Exempt	Auditor deemed vehicle "exempt." Armored car. Two armored vehicles are required to transport 13 SWAT officers from multiple locations.
86TK1-1* Police 1986 GMC C7D GVWR: Class 6 Current Odometer: 192,610 Annual Average Miles: N/A Annual Average Maintenance: N/A Annual Insurance: \$1,050.00		*	Exempt	*Vehicle added to Fleet August 2012 (after audit).




Property Management



Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
Property Management Note: Low mileage accumulated on vehicles is indicative of a City with small boundaries.				
90U4-1* Property Management 1990 Dodge RAM 2500		Sell		Sold 10/2012.
09A5-1 Property Management 2009 Toyota Prius-Hybrid GVWR: 3,975, Class 1 Current Odometer: 10,154 Annual Average Miles: 2,069 Annual Average Maintenance: \$173.43 Annual Insurance: \$799.92		Monitor	Exempt	This Prius is used on a daily basis by the Property Management Coordinator.
10T5-1 Property Management 2010 Bobcat CT230 Current Odometer: 208 Annual Average Miles: 94 Annual Average Maintenance: \$803.06 Annual Insurance: \$799.92		Motor Pool	Exempt	This Bobcat is used intensely during the summer, mostly for rough mowing of surplus City property. Parks and Property Management share in the equipment's use.


Sewer Collection				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
07U6-1 Sewer Collection 2007 Chevrolet Silverado GVWR: Class 2 Current Odometer: 16,535 Annual Average Miles: 2,729 Annual Average Maintenance: \$483.07 Annual Insurance: \$799.92		Monitor	Exempt	Utility truck, generator, confined space equipment, blowers, ARV/VRV (air and vacuum release valves) Specialized equipment makes it cost prohibitive.
89D6-1 Sewer Collection 1989 GMC 1 Ton Dump Truck GVWR: 10,000, Class 2 Current Odometer: 23,381 Annual Average Miles: 437 Annual Average Maintenance: \$792.88 Annual Insurance: \$874.92		Motor Pool	Monitor	This truck has been out of service due to mechanical problems; it has been repaired and is back in service. This truck is used for transporting 1" steel plates, hauling barricades, and for small jobs.
10TV6-1 Sewer Collection 2010 Ford E-450 SD GVWR: 14,500, Class 4 Current Odometer: 5,212 Annual Average Miles: 1,109 Annual Average Maintenance: \$885.23 Annual Insurance: \$875.04		Exempt	Exempt	Auditor deemed vehicle "exempt." Sewer camera truck; specialized equipment. Used to TV sewer lines.




Sewer Collection (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
87H6-1* Sewer Collection 1987 GMC 7000 GVWR: 35,000, Class 8 Current Odometer: 76,822 Annual Average Miles: 17 Annual Average Maintenance: \$394.06 Annual Insurance: \$1,350.00		Sell	Sell when 02H6-1 is replaced	<p>This Sewer Collection truck is a backup to 2002 Sterling H-Vac. It is an absolute necessity to keep this truck for when the 2002 Sterling H-Vac is occasionally out of service.</p> <p>Serves as backup to 02H6-1 which is scheduled for replacement FY 14.</p>



Streets				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
Streets Division notes that mileage as a criterion is not an appropriate measure for use/need as Grants Pass is not very large. Streets may use their vehicles all day but do not "drive" them all day. Streets also note that some vehicle/equipment usage lessened due to employee health issues/retirements.				
02B4-1 Streets 2002 Case 580SM Backhoe/Loader Current Meter: 1,722 Annual Average Hours: 135 Annual Average Maintenance: \$2,140.97 Annual Insurance: \$1,050.00		Motor Pool	Exempt	This is the only backhoe available for Street Division use. It is an absolute necessity and cannot be replaced by any other piece of equipment. It has been loaned to other divisions – Water Restoration and Fire – when needed.
94R4-1 Streets 1994 Wacker Roller Current Meter: 452 Annual Average Hours: 13 Annual Average Maintenance: \$302.76 Annual Insurance: \$875.04		Motor Pool	Exempt	This is the only roller available. When completing asphalt work there is nothing else that can be used. It has been loaned to Collection and Distribution as needed, but generally the Streets Division crews are the only ones paving and in need of a roller.
92D4-2 Streets 1992 International 10 Yard Dump Truck GVWR: 47,220, Class 8 Current Odometer: 43,986 Annual Average Miles: 1,441 Annual Average Maintenance: \$1,409.52 Annual Insurance: \$1,050.00		Motor Pool	Exempt	<p>This 10-yard dump truck is the only large dump truck in the fleet. It is used to haul brush to JO-GRO™, garbage to the transfer station, asphalt when paving, rock for alley work and other such uses. It has been loaned to Collection and Distribution as needed.</p> <p>Loaned out once or twice a year; no charge for the use.</p>

Streets (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
91U4-2* Streets 1991 Dodge RAM 1500 GVWR: Class 1 Current Odometer: 55,062 Annual Average Miles: 1,575 Annual Average Maintenance: \$515.52 Annual Insurance: \$799.92		Sell	Exempt	<p>This truck is used mainly by seasonal crews for painting yellow curbs throughout the city and for transportation to and from job sites when pruning. Heavy use.</p> <p>Its value to the Streets Division is more than the approximate \$500 the truck would bring at auction.</p> <p>Possible exposure to paint, etc. makes truck rental impractical.</p>
03U4-1 Streets 2003 Ford F250 GVWR: Class 2 Current Odometer: 27,940 Annual Average Miles: 4,016 GVWR: 9,200, Class 2 Annual Average Maintenance: \$821.21 Annual Insurance: \$799.92		Motor Pool	Exempt	<p>This is a main piece of equipment for Streets that is used daily and exceeds the auditor's mileage requirements.</p>
95U4-4* Streets 1995 GMC Sonoma GVWR: Class 1 Current Odometer: 60,900 Annual Average Miles: 2,703 Annual Average Maintenance: \$692.86 Annual Insurance: \$799.92		Motor Pool	Monitor	<p>This truck is used by the Streets main crew on a daily basis. Its use lessened in June 2012 when the main driver for this truck was out on medical leave.</p>

Streets (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
74L4-2 Streets 1974 CAT Loader Current Meter: 476 Annual Average Hours: 15 Annual Average Maintenance: \$302.72 Annual Insurance: \$1,050.00		Monitor	Exempt	<p>The CAT Loader is used primarily in the yard. When the backhoe is out on a job, this is the only equipment available to load or offload anything. It is used mainly to load debris to haul to JO-GRO™ or the transfer station or to load rock when crews are working on alleyways.</p> <p>Would not stand up to daily use.</p>
97D4-1 Streets 1997 Chevrolet 3500 GVWR: 10,000, Class 2 Current Odometer: 25,215 Annual Average Miles: 562 Annual Average Maintenance: \$1,448.00 Annual Insurance: \$875.04		Motor Pool	Exempt	<p>The Streets 1-1/2 ton dump truck is used almost daily in the summertime by either the pruning crew or the crackseal crew. When cracksealing, it is used all day long to haul large amounts of sealant for the pot, but it might not be driven more than a mile all day.</p> <p>In the wintertime the sander is mounted in the bed for use during our "rare" snow or ice storms – it is ready to roll but is rarely used. And because the sander is in the bed, it is not very practical to use for other tasks.</p>

Streets (Continued)				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
<p>94D4-1 Streets 1994 Ford F700 GVWR: 26,000, Class 6 Current Odometer: 43,501 Annual Average Miles: 203 Annual Average Maintenance: \$1,038.33 Annual Insurance: \$875.04</p>		Motor Pool	Exempt	<p>This 5-yard dump truck is basically used for jobs where the 10-yard dump truck is too large and may possibly create a traffic hazard.</p> <p>It is used:</p> <ul style="list-style-type: none"> • Frequently for hauling rock for alley work since many alleys are narrow with low hanging overhead wires and trees. • During winter months for digging out detention areas or roadside ditches. When completing dig-outs (digging out failed street areas), the 10-yard truck is used to haul the material away while this truck, 94D4-1, is used to bring in the needed rock backfill as the 10-yard is transporting the asphalt to complete the repair. • Shared with Collection and Distribution when their truck is out of service or being serviced (when not in use by Streets). <p>Selling this truck and using a "pool vehicle" could result in conflicting schedules with Collection and Distribution.</p>

Water Distribution				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
96U3-1* Water Distribution 1996 Ford Ranger GVWR: 4,600, Class 1 Current Odometer: 34,441 Annual Average Miles: 598 Annual Average Maintenance: \$299.54 Annual Insurance: \$799.92		Sell	Monitor	This vehicle is utilized by office staff and by seasonal help in the summer. The annual cost for maintaining this vehicle is less than paying staff for using their own vehicles for City business. Will consider sharing 2002 Prius with Fleet staff for local transportation.
06U3-2 Water Distribution 2006 Chevrolet Silverado GVWR: 6,900, Class 2 Current Odometer: 16,682 Annual Average Miles: 1,017 Annual Average Maintenance: \$421.90 Annual Insurance: \$799.92		Monitor	Exempt	This truck is used for site visits to contractor and Public Works job sites around the UGB by the Distribution & Collection Superintendent. The mileage has been down on this vehicle due to a slowdown in the construction industry.
95U3-1* Water Distribution 1995 Chevrolet Silverado		Sell		Sold 10/2012.
98D3-1 Water Distribution 1998 GMC 5-Yard Dump Truck GVWR: 24,850, Class 6 Current Odometer: 22,827 Annual Average Miles: 783 Annual Average Maintenance: \$1,675.54 Annual Insurance: \$875.04		Motor Pool	Exempt	This dump truck is used by two utility divisions. It is paired with the division's only backhoe which is used almost daily. Though not a lot of miles are accumulated, it is used at the job site all day. This vehicle is essential to the daily operations of the Water division and is needed for after-hours emergency work at a moment's notice. It is getting plenty of use by our crews.

Water Treatment				
Department	Picture	Auditor's Recommended Action	Management Recommendation	Staff/Management Comments
<p>09A3-1 Water Treatment 2009 Ford Escape-Hybrid GVWR: 4,680, Class 1 Current Odometer: 9,263 Annual Average Miles: 1,886 Annual Average Maintenance: \$167.90 Annual Insurance: \$799.92</p>		Motor Pool	Exempt	<p>This vehicle is used by the Treatment Plant Superintendent. Its importance to the efficient operations of the water utility and the treatment plant in particular cannot be overstated. The Superintendent can be called into the field or to City Hall at a moment's notice.</p> <p>Reducing the number of "assigned" vehicles for this Division to "two" pick-ups would often require calling someone back from the field so that a vehicle is available for use of the Superintendent.</p> <p>Including this vehicle in a City Pool, the City could require the Superintendent to utilize a personal vehicle to respond and compensate them for that accordingly by either paying them a vehicle stipend (similar to directors) or by paying straight mileage charges.</p>
<p>96U3-2* Water Treatment-Maintenance 1996 Ford Ranger GVWR: 4,600, Class 1 Current Odometer: 54,944 Annual Average Miles: 4,170 Annual Average Maintenance: \$538.74 Annual Insurance: \$799.92</p>		Sell	Monitor	<p>This vehicle is used for Pump Stations/General Plant use. It exceeds the auditor's benchmark for underutilization.</p> <p>Vehicle utilized by summer crews. Checking out a pool car for two to three months is not an option. A pool which required daily or even weekly signing out of a vehicle would not make sense; this would consume precious productive time for staff in ferrying vehicles back and forth to the pool location.</p>

Additional Superintendent/Coordinator Condensed Points, Comments:

Jeff Nelson, Parks and Recreation Superintendent:

- Many of the pieces of equipment we have are to improve efficiency and effectiveness by doing jobs better, faster and safer.
- We have been able to reduce/eliminate injuries by having tractors, blowers and lift gates available for heavy jobs and on-site. One back injury will cost the City more than the savings of expanding our motor pool.
- It does not make sense for vehicles/equipment to be located at a different location.
- We currently lend or borrow vehicles/equipment without the expansion of a motor pool.

Mike Byrne, Property Management Coordinator:

- Purchase vs. rental: Cannot justify the cost of organizing the pick-up and delivery, or the rental rate, of renting from a rental yard.
- The low mileage accumulated on vehicles is indicative of a city with small boundaries. No comparison used in Fleet audit of municipalities with similar-sized boundaries.
- Motor pool:
 - May be more prudent to apply cross-departmental use of vehicles/equipment – departments determine which vehicles/equipment. Fleet to assist in establishment of rates.
 - Actual location may not be ideal for everyone.
 - Does not make sense to establish a motor pool for equipment/vehicles used on a regular basis.
- Fleet should assist departments/divisions; not decide on how the departments and divisions manage their equipment.
- Property Management would love to lease, rent their Bobcat mower during their off season.
- Property Management has gone to Council to justify equipment purchases; Council agreed with the recommendations.
- Wise to keep exploring other alternatives; but departments should decide because they are most familiar on a daily basis as to their needs and budgetary structure.

Steve Scrivner, Streets Superintendent

- At least one, sometimes two workers were out for extended periods of time which greatly impacted hours and miles put on various vehicles/equipment.
- Consider transportation needs when additional seasonal workers are hired for the summer.
- Cannot use a nice vehicle to transport workers where they dig ditches, paint yellow curbs, etc. Older vehicles are used for “dirty” jobs.
- Plans were implemented to replace worn out/costly vehicles to enable crews to be efficient and effective. Major changes are not needed at this time.

Jason Canady, Water Treatment Plant Superintendent

- Need to look at utilization on a month-to-month basis; this would show quite high utilization in some months and almost non-existent utilization in others. This could show whether a pool approach would be efficient. If most of Public Works divisions accrue the bulk of their mileage in the summer months, the City may end up with the same number of vehicles getting the same number of hours only the vehicles end up sitting “fallow” with no one besides Fleet to pick up the charges during the bulk of the year.
- Superintendents must have a vehicle at their immediate disposal for the effective and efficient operation of their divisions whether it be an assigned City vehicle, use of personal vehicle with reimbursement, or other alternative.